

Contribution to the Team Progress Tutorial Meeting– Rubric

A+	Contribution and work produced is beyond the expectations of the course.
A	The participant was fully prepared. They consistently listened carefully and respectfully. They consistently contributed meaningfully based on the topic and context. They used a variety of communicative strategies effectively to initiate and maintain interaction, and were able to draw others into the discussion.
A-	Some, but not all, criteria for A and some of B
B	The participant was almost fully prepared, though not as fully as an A Grade. They regularly listened carefully and respectfully. Some minor distractions may be evident. They regularly contributed meaningfully based on the topic and context. They used some communicative strategies and participated by both initiating and maintaining interaction.
B-	Some, but not all, criteria for B and some of C
C	The participant showed some evidence of preparation, though this was limited and affected their ability to contribute. They listened somewhat carefully and respectfully, though may have been distracted at times. They contributed meaningfully at times based on the topic and context, yet this was not consistent. They helped to help to manage the discussion at times , yet there were limited and/or inappropriate use of communicative strategies.
C-	Some, but not all, criteria for C and some of D
D	The participant was unprepared . They rarely listened carefully and respectfully. They participated with some difficulty maintaining interaction.
E	The participant was completely unprepared . They did not listen carefully and respectfully. They hardly used communication strategies, and/or interacted only when prompted. Little interaction was achieved. The participant was disruptive or detracted from the quality of the tutorial meeting.
F	The student did not attend the meeting. No MR or reason for absence.

Adapted from resources at www.thommarkham.com/index.php/pbl-tools